

**IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF MISSOURI  
EASTERN DIVISION**

SAMANTHA JENKINS et al.,	)	
	)	
Plaintiffs,	)	
	)	
v.	)	
	)	Case No. 4:15-cv-252-CEJ
THE CITY OF JENNINGS	)	
	)	
	)	

**PERMANENT INJUNCTION**

In accordance with the terms of the Settlement Agreement entered into by the

**IT IS HEREBY ORDERED THAT:**

A. All cases in the Jennings Municipal Court will comply with the following principles:

- i. When fines and costs are assessed after an individual pleads guilty to an offense or an adjudication of guilt is made by the court, the judge will ask the individual if they can afford to pay the full amount of the fines and costs. If the individual is able to pay the fines and costs on the same day, the individual will be directed to the pay window or otherwise informed how to make payment. The full amount of fines and costs will be paid and the case will be closed.
- ii. If the individual tells the court that he or she is unable to pay on the same day, the individual will be directed to the payment window and given a form with the following options, and the option selected by the individual will be ordered by the court: (a) placed on a payment plan to pay the fines and costs on a certain date if the individual confirms that the payment can be made on a certain date, with the individual also being told that the total payment must be made within six months of the court date (in no event will a person be charged extra fees for participation in a payment plan); (b) placed on a payment plan to make monthly payments and given a compliance date to make full payment of the fines and costs within six months of the court date; and (c) the individual will be given the opportunity to complete a financial hardship form and given the opportunity to then present the financial hardship form to the judge to discuss the individual's financial status and condition. The individual will complete the financial hardship form under the penalty of perjury and/or contempt of court and if the individual meets an objective definition of indigence to be agreed upon by the Parties, the judge will give the option to the individual to suspend the payment of fines and costs and

satisfy the judgment by performing community service at a fixed hourly rate of at least \$10.00 per hour, to attend an approved social program, or to pay the money owed on the fines and costs in monthly payments to be paid in full within six months of the court date. In either case, the judge has the discretion to reduce the fines and costs based upon the financial condition of the individual pursuant to R.S.Mo. § 560.026.1 (2000). The judge will consider an individual to be indigent if the individual is determined to be at or below 125% of the Federal Poverty Level or, if the person is above 125% of the poverty line, the judge will make an individualized assessment of the person's ability to pay based on the totality of the circumstances. If the individual chooses the option of community service, the individual will be given 14 days to provide the name and address of the organization and authorization from a representative of the organization for whom the community service will be performed to the Jennings Municipal Court for approval with the agreement that the community service will be performed within six months of the approval. The Jennings Municipal Court shall have available at least two community service options that people can choose should they not be able to find their own placement and will provide names of approved social programs that the individual can attend. If the individual chooses the option of attending an approval social program, the individual will be given 14 days to provide the name of the social program and confirmation that the individual has enrolled in the social program with the agreement that the individual will complete the program within six months.

All forms created for individuals requesting payment on a certain date and a payment plan to pay the fines and costs within six months of the court date will confirm to the individuals that the failure to pay the fines and costs as agreed will result in the City of Jennings referring the collection of the fines and costs to a civil debt collector for collection. The form will also confirm that the performance of community service and/or the certified completion of an approved social program as ordered will result in the full payment of the fines and costs. Moreover, if an individual accepts the option of performing community service or to attend an approved social program to pay the fines and costs, the form will also confirm that the failure to perform the community service or complete the approved social program as agreed will result in the fines and costs being reinstated and turned over to a civil debt collector for collection. The individual will be given credit for the community service performed when the fines and costs are reinstated for the failure to perform an amount of community service to pay the entire fine and costs.

- iii. The City of Jennings will eliminate the payment docket. All debts for fines and costs will be collected in a manner consistent with the enforcement of civil monetary judgments under Missouri law. If fines and costs are not paid or resolved by community service or waived within six months from the date assessed and/or approved, the City of Jennings will refer the debt to a civil debt collector and take no further action in the municipal court. As stated above, this process will be communicated to every individual when the fines and costs are

assessed through the use of court forms. In no event will a civil collector be permitted to charge debtors additional fees in addition to the total amount of court debts owed, and the City agrees not to contract with any debt collector who threatens debtors with prosecution or incarceration for non-payment.

- iv. The City of Jennings will comply with all laws of the State of Missouri relating to the operation of a Municipal Court, including all statutes contained in Senate Bill No. 5. If any change in state law creates a conflict with the terms of the Settlement Agreement, the City will notify opposing counsel and the district court as soon as practicable so that appropriate action, if any, can be taken.
- B. The City of Jennings and all of its officers, employees, and agents will not utilize secured money bail for persons in the custody of the City on arrest, either without a warrant or on the initial warrant issued, for any violation that may be prosecuted by the City.
- i. The City of Jennings and all of its officers, employees, and agents will offer every person in the custody of the City on arrest, either without a warrant or on the initial warrant issued, for any violation that may be prosecuted by the City, release from custody of the City on recognizance or on an unsecured bond as soon as practicable after booking.
  - ii. An exception to the use of a recognizance or unsecured bond for an arrest as soon as practicable after booking shall be for individuals arrested for domestic assault, intentional assault or threatening conduct, and/or assault. These individuals will be held in the City of Jennings Jail up to 24 hours pursuant to the terms of § 544.170 R.S.Mo. (2000). These individuals will either be held in jail for up to 24 hours and then released on recognizance or unsecured bond or brought before the Court within 24 hours of arrest for potential imposition of conditions for release other than the posting of money bond or for a determination that release must be denied to prevent danger to a victim, the community, or any other person under applicable constitutional standards. At such a preventative detention hearing, the protections identified in *United States v. Salerno*, 481 U.S. 739 (1987) will be available if anyone is detained pending trial. If the judge does impose conditions of release for these individuals, individuals who violate conditions of release shall be subject to such actions as determined by the court pursuant to applicable law. If the individual is released during the 24-hour period on recognizance or an unsecured bond, the City of Jennings will either serve the individual with a summons or citation with a specified court date upon release or send a summons with specified charges and a specified court date to the individual at the individual's last known address by certified and regular mail.
  - iii. Another exception to the use of a recognizance or unsecured bond for an arrest as soon as practicable after booking shall be for individuals arrested who appear to be incapacitated or intoxicated. These individuals will be held in the City of Jennings Jail up to 12 hours pursuant to the terms of R.S.Mo. 67.315. These individuals will be held in custody up to 12 hours and released on recognizance or

unsecured bond and will be either served with a summons or citation with a specified court date upon release or sent a summons with specified charges and specified court date at the individual's last known address by certified and regular mail.

- iv. If an individual fails to appear on a court date in the Jennings Municipal Court specified on a summons and/or a citation, the Jennings Municipal Court will send another summons to that individual that confirms that the individual has missed a court date and further confirms if the individual does not appear on a new court date set in the summons that a warrant will be issued for the individual's arrest. This summons will be sent by regular mail to the individual's last known address. If the individual misses the second court date, the Jennings Municipal Court will issue a warrant for the individual's arrest. The individual will be mailed a notification by regular mail at the individual's last known address that the warrant has been issued with a copy of the warrant. The notification will confirm to the individual that the warrant can be removed and a new court date scheduled by the municipal court if the individual will appear in person at the Clerk's Office of the municipal court to schedule a new court date. If the individual chooses to appear in person at the Jennings Municipal Court Clerk's Office to schedule a new court date, the individual will be given a summons confirming the new court date to be signed by the individual which will also confirm that another warrant will be issued for the individual's arrest if the individual fails to appear at the Jennings Municipal Court on the new court date.

If the individual fails to appear in person at the Jennings Municipal Court Clerk's Office to request the warrant to be removed, the warrant will remain outstanding. If the individual is arrested on that warrant, the individual will be processed in the City of Jennings Jail and given a recognizance and will sign a form containing a new court date. Thereafter, the Jennings Municipal Court will send a new summons to the individual with the new court date to the individual's last known address by regular mail.

If the individual then fails to appear on this new court date after procuring a new court date from the Municipal Clerk or service of the first warrant, then the Jennings Municipal Court will issue a new warrant with an unsecured bond. If the individual is arrested on this warrant, the individual will sign a form that will confirm a new court date and that the unsecured bond will be forfeited and converted to a judgment against the individual upon the individual's subsequent failure to appear at the new court date. The form will also confirm that if the individual does not appear on the new court date and the unsecured bond is converted to a judgment, that the City of Jennings will refer the collection of the debt for the unsecured bond to a civil debt collector if the debt is not paid by the individual within six months of the date the judgment is entered. At any time after any non-appearance, the City of Jennings may take appropriate and lawful steps under the state law to convert any unsecured bond into a civil money judgment.

If the person fails to appear at the subsequent proceeding, the City's Municipal Court may, in its discretion, issue a new warrant and the City may arrest the person. Upon arrest, the City may detain the person in custody without bond for up to 48 hours so that the person may be brought before a judge for the consideration of their underlying case and, if further proceedings are necessary, for individualized consideration of detention or conditions of release provided that no person will be denied pretrial release because of their individual inability to make a monetary payment.

- v. If Jennings has in its custody a person on behalf of another municipality, Jennings will make efforts to determine as soon as practicable why the other jurisdiction is holding the person in custody. Jennings will not keep an arrestee in jail on behalf of another municipality if it learns that the person is being held pursuant to a monetary bond (at which point it shall release the person immediately) and in no event will Jennings keep a person in its custody on behalf of another municipality for longer than 24 hours unless it is determined that the individual will be brought before a court within 48 hours for potential imposition of conditions of release other than the posting of money bond or for a determination that the release must be denied to prevent danger to a victim, the community, or any other person under applicable constitutional standards.
  - vi. The City of Jennings has recalled all warrants issued prior to the time the lawsuit was filed, has not issued any warrants since the lawsuit has been filed, and has dismissed all cases and forgiven all fines and costs due and owing to the City of Jennings imposed upon individuals before March 12, 2011.
  - vii. The City of Jennings will not use separate failure to appear charges and will not report non-appearance of individuals at court dates for license suspensions to the Director of Revenue for the State of Missouri.
- C. Every inmate in the Jennings Jail will be provided with a toothbrush, toothpaste, hand soap, reasonable access to a shower, reasonably sanitary surroundings, the opportunity to exercise, access to legal materials if requested, adequate medical care, and nutritious meals. No person can be charged any money for any time spent in jail or for the provision of basic needs in jail.
- D. All court and jail personnel will be trained by counsel for the City of Jennings and sign written acknowledgments of training on the terms of the settlement.
- E. The Parties will agree to reasonable information sharing to be determined by the Parties to enable monitoring of compliance with the court order.
- F. No earlier than 18 months after the date of this injunction, either party may move the Court to modify the injunction. The Parties agree to engage in good faith discussions

in an effort to resolve any disagreements they may have regarding modifying the injunction prior to filing any motion to modify the injunction.

  
\_\_\_\_\_  
Carol E. Jackson  
United States District Judge

Dated this 16th day of September, 2015.